

JUN 24 2019

Approved

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: **Becky Ivey**

TODAY'S DATE: **5/29/2019**

**DEPARTMENT:**

X County Clerk

**SIGNATURE OF DEPARTMENT HEAD:**

X Becky Ivey

**REQUESTED AGENDA DATE:**

X 6/24/2019

**SPECIFIC AGENDA WORDING:**

Consideration to re-locate 5 shelving units, 3 high double face ranges and 2 low double face ranges with laminated counter tops, from room B15 to room B18 (Plat Room across the hall) to make room for five units of custom shelving that will house "Disaster Safe Binders" of the newly preserved County Clerk records.

*To be paid from Records Management: GL 0210-4030-54000-GG*

**PERSON(S) TO PRESENT ITEM:** Becky Ivey

**SUPPORT MATERIAL:** Price quote from ISC Labels & Equipment

**TIME:** 5 min.

(Anticipated number of minutes needed to discuss item)

**ACTION ITEM:** X

**WORKSHOP:** \_\_\_\_\_

**CONSENT:** \_\_\_\_\_

**EXECUTIVE:** \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:**

**AUDITOR:**

**PERSONNEL:**

**BUDGET COORDINATOR:** XX

**IT DEPARTMENT:**

**PURCHASING DEPARTMENT:** XX

**PUBLIC WORKS:** XX

**OTHER:**

\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE: \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_



P.O. Box 170066  
 Arlington, Texas  
 76003-0066  
 Metro (817) 654-1985  
 Fax (817) 654-0370

## PRICE QUOTE

TO: JOHNSON COUNTY  
 OLD HISTORIC COURTHOUSE  
 2 N. MAIN ST. ROOM B15  
 CLEBURNE, TEXAS 76031

DATE: 5/28/2019

ATTN: BECKY IVEY  
 COMMISSIONER'S COURT CLERK

### DEED RECORD ROLLER SHELVING MOVE

ITEM	Q.	CATALOG #	DESCRIPTION	UNIT	PER	PRICE
1	LOT	SPECIAL	<b>SHELVING MOVE COST</b>		LOT	\$1,475.00
			<p>A. ICS WILL FURNISH ALL LABOR, FREIGHT AND EQUIPMENT TO DISASSEMBLE, MOVE AND REASSEMBLE ROLLER SHELVING AT NEW LOCATION ACROSS THE HALL IN THE PLATE ROOM.</p> <p>PRICE INCLUDES FREIGHT, CARTS, LABOR AND ALL NECESSARY HARDWARE.</p> <p>PRICE INCLUDES TWO WARRANTY LABOR</p>			

Terms: NET 10,  
 F.O.B. CLEBURNE, TEXAS

Transportation or Delivery via: BESTWAY

This purchase order is made for immediate acceptance and is subject to change without notice. If based on specially printed forms, it presupposes your acceptance of overruns or underruns not exceeding 10% of quantity ordered. Deliveries are subject to delays from fire, strikes or other causes beyond our control. We reserve the right to correct clerical errors.

Very truly yours,

Accepted by: \_\_\_\_\_

By \_\_\_\_\_

Mike Followill